

CLARK COLLEGE FOUNDATION
APPLICATION FOR EMPLOYMENT

Title: Clark Connect Caller
Reports to: Annual Fund Specialist

Department: Development
Salary: \$9.04/hour

Name _____ Date _____

Address _____ Phone number _____

City _____ State _____ Zip _____

Email address _____ Clark SID# _____

Major (or area of interest) _____

Anticipated Clark graduation _____ Credit hours completed _____

What is your availability (check all that apply)?

Mondays 5:30 p.m. - 9 p.m.

Tuesdays 5:30 p.m. - 9 p.m.

Wednesdays 5:30 p.m. - 9 p.m.

Thursdays 5:30 p.m. - 9 p.m.

What days/times are you **NOT** available (check all that apply)?

Mondays 5:30 p.m. - 9 p.m.

Tuesdays 5:30 p.m. - 9 p.m.

Wednesdays 5:30 p.m. - 9 p.m.

Thursdays 5:30 p.m. - 9 p.m.

How did you hear about this position (check all that apply)?

Clark College Staff or Faculty Member

Current Phonathon Caller

Human Resources

Flyer _____
(location)

Clark College Human Resources

Clark College Career Services

Clark College Foundation Web site

Other _____

Employment history (please list your last two jobs or volunteer activities)

Employer _____ Job title _____

Dates employed _____ Reason for leaving _____

Employer _____ Job title _____

Dates employed _____ Reason for leaving _____

References (please list the names, addresses, telephone numbers, and relationship of three professional references whom we can contact regarding your previous job or performance. NOTE: these CANNOT be personal references - i.e. family members, friends, or others who have not been work-related acquaintances.)

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone number _____

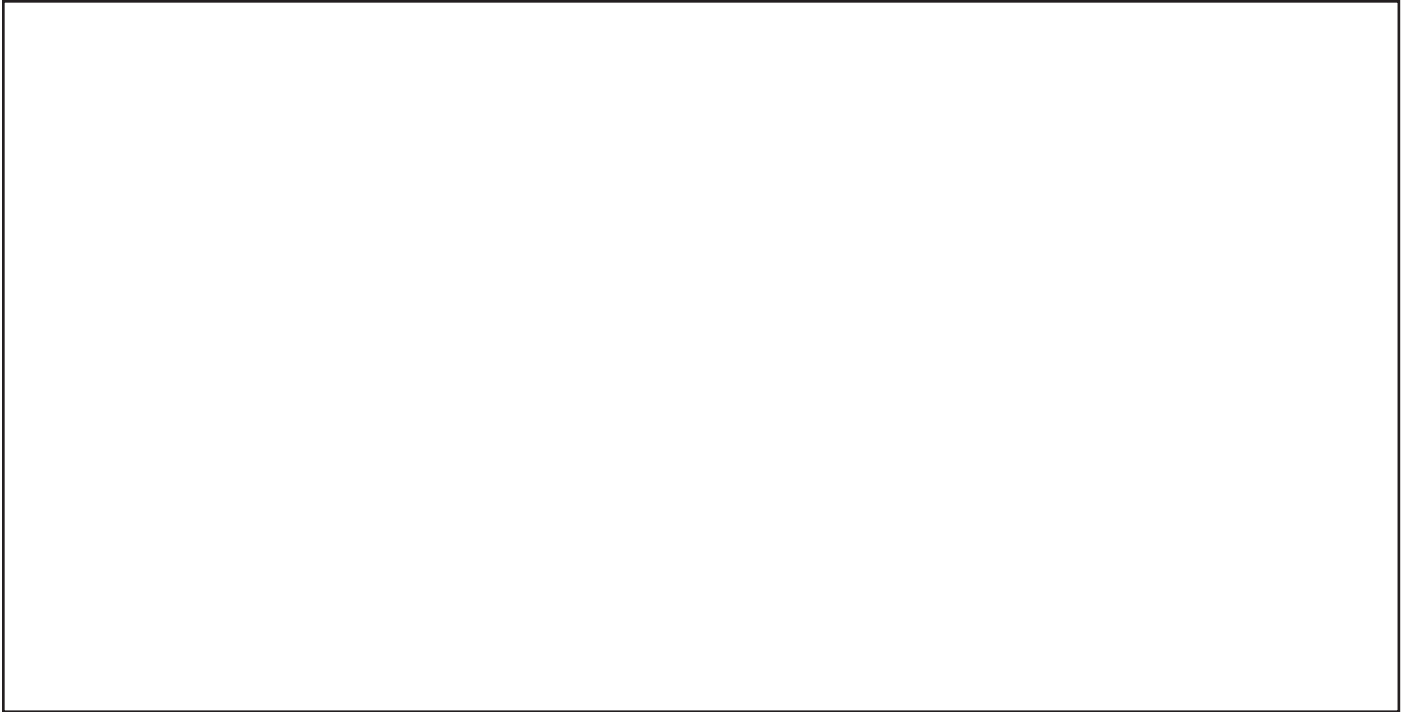
The following questions consist of statements that describe specific work-related behaviors and attitudes. Please take a few minutes to think about how each statement applies to you and answer each question honestly. (Limit each response to 500 words.)

Why are you interested in this position?

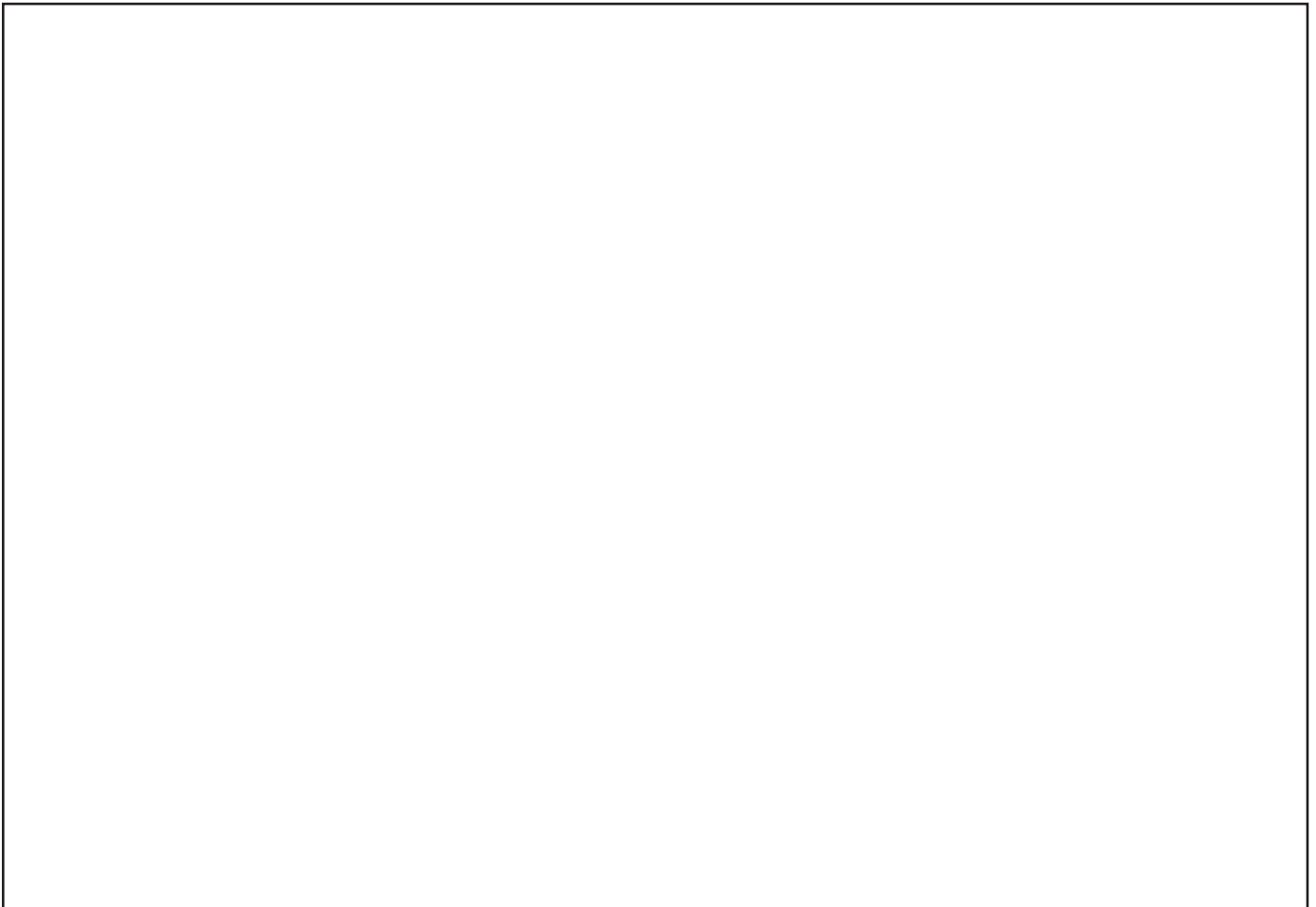
Briefly describe any work experience relevant to the Clark Connect position. What specific skills or attitudes do you possess that would be helpful in this position?

What is your attitude towards and/or experience with the concept of philanthropy or charitable giving?

What aspects of the job do you view as being potentially difficult in working as a Phonathon caller?

A large, empty rectangular box with a thin black border, intended for the respondent to write their answer to the question above.

Write about a time when you were rejected or turned down for something you really wanted.
How did you handle it?

A large, empty rectangular box with a thin black border, intended for the respondent to write their answer to the question above.