

CLARK COLLEGE FOUNDATION
APPLICATION FOR EMPLOYMENT

Title: Clark Connect Caller
Reports to: Associate Director of
Annual Funds and Sponsorship

Department: Development
Salary: \$10/hour

Name _____ Date _____

Address _____ Phone number _____

City _____ State _____ Zip _____

Email address _____ Clark SID# _____

Major (or area of interest) _____

Anticipated Clark graduation _____ Credit hours completed _____

What is your availability (check all that apply)?

Mondays 5:30 p.m. - 9 p.m.

Tuesdays 5:30 p.m. - 9 p.m.

Wednesdays 5:30 p.m. - 9 p.m.

Thursdays 5:30 p.m. - 9 p.m.

What days/times are you **NOT** available (check all that apply)?

Mondays 5:30 p.m. - 9 p.m.

Tuesdays 5:30 p.m. - 9 p.m.

Wednesdays 5:30 p.m. - 9 p.m.

Thursdays 5:30 p.m. - 9 p.m.

How did you hear about this position (check all that apply)?

Clark College Staff or Faculty Member

Current Phonathon Caller

Human Resources

Flyer _____
(location)

Clark College Human Resources

Clark College Career Services

Clark College Foundation Web site

Other _____

Employment history (please list your last two jobs or volunteer activities)

Employer _____ Job title _____

Dates employed _____ Reason for leaving _____

Employer _____ Job title _____

Dates employed _____ Reason for leaving _____

References (please list the names, addresses, telephone numbers, and relationship of three professional references whom we can contact regarding your previous job or performance. NOTE: these CANNOT be personal references - i.e. family members, friends or others who have not been work-related acquaintances.)

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone number _____

The following questions consist of statements that describe specific work-related behaviors and attitudes. Please take a few minutes to think about how each statement applies to you and answer each question honestly. (Limit each response to 500 words.)

Why are you interested in this position?

Briefly describe any work experience relevant to the Clark Connect position. What specific skills or attitudes do you possess that would be helpful in this position?

Write about a time when you were rejected or turned down for something you really wanted. How did you handle it?

Why do you think is important for Clark College alumni to donate to CC?

[Empty response box for the question: Why do you think is important for Clark College alumni to donate to CC?]

What grade would you give Clark College? Why?

[Empty response box for the question: What grade would you give Clark College? Why?]

What extracurricular activities/other ongoing commitments do you currently have?

Additional Required Information for Completed Application:

1. Cover Letter
2. Resume

Email or mail completed application form to:

Taylor Bowen
Associate Director of Annual Giving & Sponsorships
Clark College Foundation
1933 Fort Vancouver Way
Vancouver, WA 98663-3598
tbowen@clark.edu

If you have questions, please contact Taylor at 360-992-2782