

**Clark College Foundation**  
**Application for Employment**

**Title:** Clark Connect Caller  
**Reports to:** Development Specialist of  
Annual Giving and Sponsorships

**Department:** Development  
**Salary:** \$12.00/hour

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_ Clark SID# \_\_\_\_\_

Major (or area of interest) \_\_\_\_\_

Anticipated Clark graduation \_\_\_\_\_ Credit hours completed \_\_\_\_\_

What is your availability? (check all that apply)

Mondays 5:30 p.m. - 9 p.m.

Tuesdays 5:30 p.m. - 9 p.m.

Wednesdays 5:30 p.m. - 9 p.m.

Thursdays 5:30 p.m. - 9 p.m.

What days/times are you **NOT** available? (check all that apply)

Mondays 5:30 p.m. - 9 p.m.

Tuesdays 5:30 p.m. - 9 p.m.

Wednesdays 5:30 p.m. - 9 p.m.

Thursdays 5:30 p.m. - 9 p.m.

How did you hear about this position? (check all that apply)

Clark College Staff or Faculty Member

Current Phonathon Caller

Human Resources

Flyer \_\_\_\_\_  
(location)

Clark College Human Resources

Clark College Career Services

Clark College Foundation Website

Other \_\_\_\_\_

*Employment history (please list your last two jobs or volunteer activities)*

(1)Employer \_\_\_\_\_ Job title \_\_\_\_\_

Dates employed \_\_\_\_\_ Reason for leaving \_\_\_\_\_

(2)Employer \_\_\_\_\_ Job title \_\_\_\_\_

Dates employed \_\_\_\_\_ Reason for leaving \_\_\_\_\_

*References: Please list the names, addresses, telephone numbers and relationship of three professional references whom we can contact regarding a previous job or volunteer experience. These CANNOT be personal references, such as family members or friends. They must be work-related peers or supervisors.*

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number \_\_\_\_\_

*The following questions consist of statements that describe specific work-related behaviors and attitudes. Please take a few minutes to think about how each statement applies to you and answer each question honestly. (Limit each response to 500 words.)*

Why are you interested in this position?

Briefly describe any work experience relevant to the Clark Connect position. What specific skills or attitudes do you possess that would be helpful in this position?

Write about a time when you were rejected or turned down for something you really wanted.  
How did you handle it?

Why do you think it is important for Clark College alumni to donate to Clark?

What letter grade would you give Clark College? Why?

What extracurricular activities/other ongoing commitments do you currently have?

**Required Information for a Complete Job Application:**

1. Cover Letter
2. Résumé
3. Application

**Email or mail completed job application:**

Nikolas Tidwell  
Development Specialist of Annual Giving & Alumni Relations  
Clark College Foundation  
1933 Fort Vancouver Way  
Vancouver, WA 98663-3598  
ntidwell@clark.edu

If you have questions, please contact Nikolas at 360-992-2855.